

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

January 9, 2024

Mrs. Clark, President called the meeting to order @ 5:30 p.m. Those answering roll call: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. Ms. Long was absent. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

#24-026 APPROVAL OF BOARD MINUTES

Mrs. Buchanan moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education at the Special Board Meeting on December 12, 2023 and Regular Meeting on December 19, 2023.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-027 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following recommendations:

December Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for December:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the December 2023 minutes, bank reconciliation and financial reports for Zanesville Community High School.

2024-2025 Alternative Tax Budget

Approve the Alternative Tax Budget as required by the Muskingum County Auditor's office for the period July 1, 2024-June 30, 2025.

Donations/Grants

Accept the following donations:

\$350 from Kessler Sign Company to be used for Zanesville Middle School Basketball

\$500 from AJ's Fuel Food Mart & Drive Thru to be used for Zanesville Middle School Basketball

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

January 9, 2024

#24-028 RESIGNATION – CERTIFICATED

Mrs. Lee moved and Mrs. Clark seconded to approve the resignation of Sue Graham, Teacher at Zanesville High School, effective June 1, 2024. Reason for resignation is retirement.

Approve the resignation of Alison Todd, Nurse at Zanesville High School, effective January 2, 2024. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-029 EMPLOYMENT – CLASSIFIED

Mrs. Waite moved and Mrs. Lee seconded to approve the employment of Samantha Rabagia, Secretary at John McIntire Elementary, effective January 3, 2024, pending background check. Rate of pay will be Building Secretary, Step 1 from the appropriate salary schedule.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-030 EMPLOYMENT – SUBSTITUTES

Mrs. Waite moved and Mrs. Lee seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2023-2024 school year:

Substitute Aides/Bus Aides	
Kathy Butcher	Tricia Reilly

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-031 SALARY ADJUSTMENTS – CERTIFICATED

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following personnel as listed to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Name	
Jennifer Hammersley	MA+45
Libby Buchanan	MA+15

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

January 9, 2024

#24-032 SALARY ADJUSTMENT – CLASSIFIED

Mrs. Clark moved and Mrs. Buchanan seconded to approve a salary adjustment for Rian Burrell, Special Education Aide at Zanesville Middle School, to reflect MD Aide w/AA, step 0, effective December 22, 2023, for additional education documentation. Pending certification and background check.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-033 PROFESSIONAL DEVELOPMENT – RESTRAINT TRAINING

Mrs. Lee moved and Mrs. Clark seconded to approve to pay Matthew Winland, facilitator, and Rian Burrell, trainee, for a four-hour restraint training session on December 22, 2023 at the Administration Building. Rate of pay will be \$25.00 per hour. In addition, Matt Winland will received \$20.00 for completed paperwork.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-034 VOLUNTEERS

Mrs. Waite moved and Mrs. Lee seconded to approve the following volunteers as listed for the Zanesville City Schools for the 2023-2024 school year pending appropriate backgrounds checks:

Name	Building	Type
Stephanie Jones	ZGI	Parent
Warren Lent	ZGE	Community
Susan Hudson	ZGE	Parent

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-035 FMLA LEAVE OF ABSENCE

Mrs. Waite moved and Mrs. Lee seconded to approve the following employees as listed for FMLA Leave of absence:

Name	Dates
Roxanne Dennis	1/16/2024 - 3/11/2024

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

**ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING**

January 9, 2024

#24-036 21st CENTURY PROGRAM - TEACHERS

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following personnel as listed as After-School Program teachers at a rate of \$40 per hour as and when needed for a portion of the 2023-2024 school year: Teachers will be funded by Muskingum Behavioral Health Grant funds and/or 21st Century Grants and/or ESSER.

Name	
Andrea Minnich	Madelaine McCarthy

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-037 ADJUSTMENT – ALLWELL BEHAVIORAL HEALTH SERVICES AGREEMENT

Mrs. Clark moved and Mrs. Buchanan seconded to approve an adjustment in the amount to the Allwell Behavioral Health Services Agreement originally approved at the November 21, 2023 Zanesville City School Board Meeting to reflect \$25,000 instead of \$20,000.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-038 MUSKINGUM VALLEY PARK DISTRICT EASEMENT

Mrs. Lee moved and Mrs. Clark seconded to approve the attached Easement for Ingress and Egress with the Muskingum Valley Park District. The easement is to allow the Park District to construct and maintain a sidewalk on lots 9 and 10 of the Henry Jones Addition to the Town of Putnam, located on Muskingum Avenue. This sidewalk will connect the Putnam Greenway Bike Trail with the existing sidewalk on Pierce Street.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-039 POLICY – ITEM FOR APPROVAL

Mrs. Waite moved and Mrs. Lee seconded to approve the following policy:

Policy 9550.02 Community Schools: Oversight and Evaluation

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

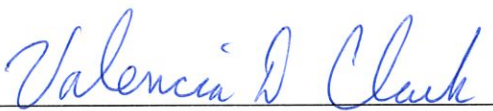
ZANESVILLE BOARD OF EDUCATION
REGULAR MEETING

January 9, 2024


#24-040 MEETING AJOURNMENT

Mrs. Buchanan moved and Mrs. Waite seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 5:39 p.m.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.



President



Treasurer

